Trinity Video Seminary MOODLE Handbook for Students

Table of Contents

ENTE	RY AND NAVIGATION	
	ENTRY	2
	MAILING NOTIFICATIONS SETTINGS	4
GEN	ERAL INFORMATION ON THE COURSE: COURSE DESCRIPTION AND ITS KEY	ELEMENTS
	GENERAL INFORMATION ON THE COURSE	5
	"TELL US ABOUT YOURSELF" FORUM	8
	"QUESTIONS TO THE COURSE TUTOR" FORUM	11
	"PRAYER ROOM" FORUM	14
	GLOSSARY	
	READING MATERIALS	19
WEE	KLY TRAINING COURSE STUDIES	
	WEEKLY EDUCATIONAL MATERIAL	20
	VIDEO LECTURES VIEWING	21
	READING	22
	TEST	22
	ESSAY, WRITTEN ASSIGNMENTS AND EXERCISES (ONLINE)	28
	ESSAY, WRITTEN ASSIGNMENTS AND EXERCISES (WORD)	30
	DISCUSSION AT THE LEARNING FORUM	35
	THE ANSWER TO THE TEST QUESTION FOR ACADEMIC WEEK	
	QUICK WEEKLY TRANSITION	
COM	IPLETION OF STUDIES	
	MY PROGRESS IN STUDIES	38
	READING REPORT PRESENTATION	30
	COURSE ASSIGNMENTS GRADES	39
ENTF	RY AND NAVIGATION	

ENTRY	2
MAILING NOTIFICATIONS SETTINGS	4
GENERAL INFORMATION ON THE COURSE: COURSE DESCRIPTION AND IT	FS KEY ELEMENTS
GENERAL INFORMATION ON THE COURSE	5
"TELL US ABOUT YOURSELF" FORUM	8
"QUESTIONS TO THE COURSE TUTOR" FORUM	
"PRAYER ROOM" FORUM	14
GLOSSARY	
READING MATERIALS	19
WEEKLY TRAINING COURSE STUDIES	
WEEKLY EDUCATIONAL MATERIAL	20
VIDEO LECTURES VIEWING	21
READING	22
TEST	22
ESSAY, WRITTEN ASSIGNMENTS AND EXERCISES (ONLINE)	
ESSAY, WRITTEN ASSIGNMENTS AND EXERCISES (WORD)	
DISCUSSION AT THE LEARNING FORUM	36
THE ANSWER TO THE TEST QUESTION FOR ACADEMIC WEEK	
QUICK WEEKLY TRANSITION	38
COMPLETION OF STUDIES	
MY PROGRESS IN STUDIES	39
READING REPORT	20

ENTRY AND NAVIGATION

Welcome to our TVSeminary training courses! With all our hearts we hope you will like them. Please read about the course organization structure. This Handbook will be helpful. We tried our best to include there all the main things that could be problematic while studying. Please before proceeding to the course study this Handbook thoroughly.

Sign in

To start learning please go to the site tvseminary.org and select "Entry for Students" in the upper left corner. You can also use a direct link <u>http://88.198.95.197/</u>; click it and enter login and password as shown:

Home		You are currently using guest access (Login) English (en)
	Login option 1 Click on the link ENTRY to get to the Login page.	
We value biblical education and seek to mak	e it profound, up-to-date, life-long and accessible.	access on Home • TVSeminary MOODLE • Courses
КУРСЫ НА РУССКОМ ЯЗ	Login here using your username and password	
Курсы по специализа. БИБЛЕИСТИКА (23) АПОЛОГЕТИКА (3) СЛУЖЕНИЕ ПРОПО ДУШЕПОПЕЧЕНИЕ	Login	MAIN MENU III Image: State Stat
ИСТОРИЯ ЦЕРКВИ (3)		TRINITY VIDEO SEMINARY
ЦЕРКОВНОЕ РУКОВОДСТВО		VIRTUAL
ПРОЧЕЕ (3)		CLASSROM
Общие курсы по специализациям		www.tvseminary.org
		+79202609999
СЛУЖЕНИЕ ПРОПОВЕДНИКА (2) ДУШЕПОПЕЧЕНИЕ (9) ИСТОРИЯ ЦЕРКВИ (5)	Type your Login and Password, and then click Entry.	tvs.student@gmail.com Skype: tvs.student
ЦЕРКОВНОЕ РУКОВОДСТВО (4)		
AVAILABLE COURSES IN ENGLISH (11)		Username
ЎЗБЕК ТИЛИДАГИ КУРСЛАР (1)		
Архив курсов		Password
		Login
		Lost password?

After successful authorization you will get to the main page. You will see your name in the upper right corner of the screen (see the picture below) and a list of the courses available for you. Click on the course you would like to start (as shown below):



After that you will be guided to the Course main page. Please read Introduction and pay attention to hyper-links in the text (as shown below):



Messaging and Mail Notification Settings

To keep abreast of current developments study the "Messaging" section (as shown on the next page). The system provides sending the student and the teacher notifications about the main changes in the training course. These notifications will be sent to the mail address you gave us when you were registered to the course. You will receive these notifications when you are active here: when you take tests and when you upload your works and publish your messages at the forum. In this case you will see a message "Made successfully" on the page. It means you passed the test, your work is uploaded and your message is posted. As soon as you finish the test upload it. The teacher will receive an email notification about it and will know that the work should be checked. If you publish something at the forum open for all the students studying this course all of them as well as the teacher will receive a notification about it. They will immediately able to learn your answer to some question and your comments on the other students' questions. You will be able to receive email notifications about the other students' messages posted at the open forum. As soon as the teacher checks your written task and gives you a grade you will receive an email notification about it. It makes your studies very convenient since you can get all the information about what is going on when you are not online at the course. Sure you will also receive all this information online at the course without checking your mail.

In case you are prevented by these notifications you may disable them (as shown below). But we recommend you don't do so for you to be always aware of what is going on.





GENERAL INFORMATION ON THE COURSE: COURSE DESCRIPTION AND ITS KEY ELEMENTS

The course is divided into academic weeks. The 1st is the introductory week and the last one is the final week. During this week you will do final assignments: a final paper, a final test and a reading report.

Let's have a look at the "General Information on the Course" section. It will be helpful in the course preview. In this section you will be able to see course description, to study the class schedule, the tasks and the available recourses.

You can see the key elements of this section below.

In the "Course Description" section you will read about the main goals and objectives of the course. They will inform you about the skills and knowledge you will gain after studying this course. You will also see the main topics of the course, to learn its requirements and to get to know the grading system (it means you will understand how much p.c. of the final grade you will get for each course assignment). The final grade will be calculated automatically on

the basis of the formula.

Pay special attention to the course timetable. You will read there about how the material is divided into academic weeks. You will see what assignments should be completed during each week (which video lectures should be watched, which materials should be read, which tasks should be done and which questions should be discussed with other students at the learning forum).

The "Learning Forum" section contains the topics which are planned to be discussed in the course. In this Handbook you will read in detail about how to participate in forum discussions and about some other kinds of forums.

Please pay attention to the sections containing the reading schedule and the list of the textbooks available. You can download all the reading materials and read them offline or open them in a separate window and read them online. Do what you prefer; the most important thing is that you thoroughly study the material provided by the teacher.

In the "Written Assignment" section you will see the written assignments for each academic week. From the following sections of this Handbook you will get to know about how to upload the written assignments for the teacher to be able to check them.

GENERAL INFORMATON Before you get to the lessons.	Your property of the course description and the timetable. They provide	Please before you start learning read the "Course Description" section. You will get to know the main goals and objectives of the course, the content of the course, the main requirements and the grading system.
important information about th	e topics and readings, the required assignments and their purpose, etc.	
	Syllabus PT512ENG (Course Description)	In the class schedule you will see how the course material is divided into academic weeks. The class schedule will help you understand which assignments should be completed in each
DISCUSSION FORUM	 Based on the material, which you learned from the textbook and video materials, you are expected to answer the discussion questions. Briefly but convincingly describe your answers to the questions of the teacher in the forum. Comment on the answers of other participants. 	academic week, which video lectures should be watched, which material should be read, which tasks should be done and which question should be discussed at the learning forum.
TT TT		Resources
COURSE READING MAT	STUDY WEEK DISCUSSION FORUM	This is the main course forum. Each academic week you will have to answer the teacher's question and to comment, wherever possible, the other students' answers.
- 11-	The students are expected to complete all the required readings and submit their literature	
	at: READING REQUIREMENTS. You should take the final exam only after you have watched all the video lectures and submitted the literature review	TVSeminary MOODLE My profile My courses
	READING REQUIREMENTS Textbook #1 for the course: Cross-Cultural Connections Textbook #2 for the course: Cross-Cultural Conflict	Click the link to get to know what literature you will need to read for the course.
	E Textbook #3 for the course: Cross-Cultural Servanthood	Бибпиология_ВС
WRITTEN ASSIGNMENT	S	
S	The Course contains a number of mandatory written assignments. For more detailed information go to: COURSE WRITTEN ASSIGNMENTS.	Click the link to get to know what written assignments you will have to complete each academic week.
BASIC COURSE MATER	The requirement for writing on the read report	Click the link to get to know what you should mention in your reading report. When writing the report the certain scheme must be observed
	Here you can find power point presentations and other course materials. Please, review them before watching the video lectures.	
	GLOSSARY: TERMS AND DEFINITIONS	The "Glossary" module contains the list of definitions used in the course, so, it's a vocabulary of terms.
ADDITIONAL COURSE N	IATERIALS	
	Here you can view the supplementary course materials. You don't need to study them to pass the course.	
	■ VIDEO_Intercultural Communication Adventure with Little Pilot VIDEO_Cultural differences VIDEO_Conflict	

"Tell Us About Yourself" Forum

When studying online it's of great importance to have good fellowship and to feel the support of the other students studying the same course online. So it would be fine to get better acquainted with one another. For that purpose we have "Tell Us About Yourself" forum here. You will be able to know the other students better and of course to share some personal information. Please, share your personal information as much as possible and greet all the students studying the course!

It's very important for comfortable learning environment creation. Please do it as shown below:



To view the forum page please click the forum link. You will be able to create a message with your personal information there.







"Questions to the Course Tutor" Forum

In spite of the fact that when studying online you will not be able to see your teacher "with your own eyes", you can always ask him/her a question. It can be either a question about some course issue or a technical question regarding the site using issue. Please ask as many questions as you need. It will motivate you to study and help you grasp the course material better.

For you to be able to ask your teacher questions there is a special "Questions to the Course Tutor" forum at the course. To publish your question please do it as shown below:





Further you will be taken to the page where you will write your question:





Now your question is published! You can see it at the "Questions to the Course Tutor" forum:



"Prayer Room" Forum

At this forum you may tell us about your prayer needs and also pray for your fellow students' needs:





Written Assignment Submission

This week is the deadline for submitting your literature review and the written assignment. These are the prerequisites to obtain the permission to take the FINAL TEST.

Keep up the good work: "The one who is victorious I will make a pillar in the temple of my God. Never again will they leave it. I will write on them the name of my God and the name of the city of my God, the new Jerusalem, which is coming down out of heaven from my God; and I will also write on them my new name."

FINAL EXAM AND COURSE EVALUATION

You need to take the Final Exam FINAL EXAM Not available unless you get a particular score in !missing.

Course Evaluation

It is very important to know your opinion about this course . Please fill in the feedback form Evaluation of Online Course, which you will find below.

If you have something to say about how this course helped you in your ministry, in your spiritual development, we will be glad to hear it. If you want to say something to the teacher the sand suggestions to our email address : tvs.student@gmail.com

+50+

THANK YOU!

FORUMS

? Evaluation of Online Course

It's a forum where you can share about your prayer needs and read about the other students' needs.

PT512ENG

FORUM: PRAYER F. OM

Further you will be taken to the page where you will be able to add your prayer need:







Glossary

In the course you can see some terminology that is new for you. That's why we placed this glossary here. It contains the list of terms and definitions used in the course. If during the course you meet some unknown terms there is a high probability that you will find the explanation of this term in our glossary. Please do it as shown below:



After you click the "Glossary" link you will be taken to the Glossary page. Please read the instruction how to work with the "Glossary" module.

Home ► My courses ► PT512 ENG ► PT512ENG ► GL	OSSARY: TERMS AND DEFIN	TIONS			
To find a word in the glossary type this word and click the "Search" button.	ий словарь	новых терминов и п Cross Cultural Add a new и	іонятий, использу Search fu entry	уемых в курсе Ill text If you remove the check mark you will see the definition of the word.	
	Browse by alphabet	Browse by category	Browse by date	Browse by	
Browse the glossary using this in Special A B B B B B B B B B B B B B B B B B	If you ty get only with th	oppioinisition ope a letter, you the terms beg e letter you ty	ou will jinning ped.	ALL	
Cross Cultural Col is the final stage of cross-cr competency necessitates m transformation of all the ski elsewhere. This should be t	mpetence ultural learning and sig lore than knowledge, a lis and information acq the aim of all those dea	nals the individual's awareness and sens uired through them aling with multi <mark>cultur</mark> a	ability to work effe itivity because it re and applied to cre al clients, custome	ectively a <mark>cross</mark> cultures. Cross cultural equires the digestion, integration and eate cultural synergy within the workplace or ers or colleagues.	

Books and Other Resources on the Course Topics

Please note that all the books and other resources you need to study are represented in electronic form here in the course. They are all uploaded here so you can either download them and then read or read them online. Do as shown in the illustrations below:



ADDITIONAL COLIDGE MATERIAL 9

WEEKLY TRAINING COURSE STUDIES

Special attention should be paid to the fact that you will study your training course on a weekly basis. Initially only the first academic week training material will be available for you. Only in case you do all the first academic week tasks, i.e. pass the test and answer the test question, you will be able to move to the next level. And then the next academic week training material will be available for you.



Video Lectures Viewing



VIDEO INTRODUCTION. THE MONKEY "SERVES" THE FISH" (15:53)

Introduction. The Monkey "Serves" the Fish" (15:53)

This is a short introduction to a cross-cultural communication course taught by Duane and Muriel Elmer. All of us are products of our cultureal heritage, which dictates how we see the world and how we interact with the world. We tend to think that everyone else sees and interacts with the world the way we do. It is most important to remember that each of us acts consistently with our culture, but caution must be taken not to judge quickly just because people are different. In this session D.H. Elmer:

- gives an example of misunderstanding to illustrate how a simple gesture can miscommunicate;

- reads from the Old Testament prophet Isaiah and emphasises two important points;

- reads a parable about a monkey and a fish and invites the students to share their thoughts and observations.



Reading of the Training Material

In each academic week material you will see the information about what you will need to read during this week. Most commonly it will be available at a hyperlink. To read the materials just click the hyperlink. If there is no such a link you will be able to find these materials in the textbook and in the list of must-read literature presented in the "General Information on the Course" section.



Weekly Self-Tests

Every week you need to complete a test. You will be asked a few questions after all the week work is completed. If you watched the video lectures attentively there would be no problems in passing the test. To pass to the next academic week you will need to get not less than 70%. You have three tries for that: one try at a time over 30 minutes. If you don't pass the test at the first attempt (i.e. you cannot get more than 70%) then you will have the second try in 30 minutes. Use this time for reviewing the material presented in the video lectures. If you used all the three tries but did not get more than 70% necessary for moving to the next week please contact the course tutor and he will help you giving you some additional attempts.



Here you can find step by step instructions on how to pass the test (as shown below):









Section 2	QUIZ NAVIGATION Star	ted on	Wednesday, 23 November 2016, 3:13 AM
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Mark 0.00 out of 1.00 P Flag question Question 6 Incorrect Mark 0.00 out of 1.00 P Flag question Select one: Select one: Sele	Question 5	illari.	
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WEEKLY QUIZ 1

The quiz contains a number of questions covering the material of the lecture you have watched. There is no time limit to this quiz. Once you have completed it, proceed to the next lecture. If you fail, the quiz can be re-taken no earlier than 30 minutes after the previous attempt. Please, be attentive!

Attempts allowed: 3

Time limit: 30 mins

Grading method: Highest grade

SUMMARY OF YOUR PREVIOUS ATTEMPTS

Attempt	State	Marks / 6.00	Grade / 100.00	Review	Feedback
1	Finished Submitted Wednesday, 23 November 2016, 3:32 AM	2.00	33.33	Review	Unfortunately, you have failed a number of questions. Please, re-take the quiz in 30 minutes. We recommend that you watch the current material again to improve your test results. Once you have completed the quiz successfully, you may proceed to the next lecture. Concentrate!

	Н	R ^u
0\	VERALL FEEDBACK	Step 8. After seeing the
Unf rec con	fortunately, you have failed a number of ques commend that you watch the current material ag. mpleted the quiz successfully, you may proceed to the	grade and the feedback click "Back to the course".
You must wait before y	you may re-attempt this quiz. You will be allowed AM.	e

Essay, Written Assignments and Exercises

During studying the course you will do some written exercises. This is an important part of the learning process since doing these exercises you will learn to express your thoughts, to rethink the information received and to draw substantiated conclusions. You can upload your completed task for the teacher to give you a grade (as shown below):







Home ► My	courses > PT512 FNG >	STUDY WEEK 2 > ESSAY QUESTION # 1		
		Step 4. To return academic weeks clie the course title.	to ck on	
				ESSAY QUESTION # 1
		Write your thought	s on this topic (200 words):	
		"How do you think the cultural adjustment map y	helps you understand the relationship bet ourself?"	ween God and
	8 			SUBMISSION STATUS
	Submission status	Submitted for grading	Your answer is	
	Grading status	Not graded	successfully save text.	d as
	Last modified	Wednesday, 23 November 2016, 4:16 PM		
	Online text	Now do you think the caltural adjustment		
		Edit n	ny submission	

How to send written assignments as a file in Word (Doc or Docx) format.

The figure below shows how you can upload your fulfilled task as a file in Word (Doc or Docx) format for it to be graded by the teacher:



	av.	
TVSEMINAR	<u>Ý</u>	
	LITE	ERATURE REVIEW SU
	Upload your Literature Review in the format of a Word document. The file size	must not exceed 1 MB.
Clict "Revi File"	c on «Add Submission». Then select «Add", hit "Add" in the dialogue box that iew" button. Select your file in the "File Upload" box and hit the "Open" button ". Make sure your document is in the upload box and press "Save". Then click You will be given the choice to either "Proceed" or "Cancel". Hit "Proceed". Rep submitted your paper, you will no to	has appeared and click the . Then click on "Upload This on "Send the Assignment". member, once you have
	Step 3. Click "Add submis upload your reading repo in Word (Doc or Docx) fo	ssion" to rt as a file ormat.
submission status	Nothing has been submitted for this as-	
Frading status	Not graded	
ses ► PT512 ENG ► FIN	IAL WEEK ► Literature Review Submission ► Edit my submission	
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TSES ► PT512 ENG ► FI	IAL WEEK ► Literature Review Submission ► Edit my submission Y Y	RATURE REVIEW SUE
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CI "Re Fil	ck on «Add Submission». Then selec view" button. Select your file in the "F e". Make sure your document is in the You will be given the choice to either submitted your paper, y	tt «Add", hit "Add" in the dialogue box that has appeared and click the File Upload" box and hit the "Open" button. Then click on "Upload This e upload box and press "Save". Then click on "Send the Assignment". r "Proceed" or "Cancel". Hit "Proceed". Remember, once you have you will no longer be able to make any changes to it. SUBMISSION STAT
Submission status	Submitted for grading	Your report is successfully saved and sent to the teacher for
Grading status	Not graded	grading.
	Thursday, 24 November 29	
Last modified		
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Discussion at the Learning Forum

You should participate in the Training forum almost every week. We expect you to answer the teacher's question. At this forum you can also express your own views and clarify some question. In the "General Information on the Course" section you will see the Learning Forum link. Click it and you will see all the questions and topics of the course.

To go from the academic week to the corresponding question click the link as shown in the figure:





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The Answer to the Test Question

At the end of studying each week materials you will have to answer the test question. This question would be whether you have watched all the video lectures and whether you have read all you were supposed to. We expect you to give an honest answer. You will not be able to pass to the next academic week until you answer this question.

Even if you do not respond positively, you will still be allowed to see the next academic week course material, but it can have a negative impact on your total grade.



Rapid Transition from Week to Week

We have a special menu to help you move from one week to another. Here you will use a mouse wheel or a scroll bar.



COMPLETION OF STUDIES

My Progress in Studies

"My Progress in Studies" module is included in the course for your convenience. It will make it possible to evaluate your progress in studies and to see all the elements you have not completed. It will help you know for sure which tasks you have completed and which ones you need to do.



Course Assignments Grades

During your studies you can always see your grades for each task. Weekly tests are evaluated automatically right after taking them. Written assignments are evaluated by the teacher. So you will be able to see your grade and the teacher's feedback on your work not immediately but on the following day. If you cannot see your written assignment grade for a long time please write your course tutor about it. Here you can see your grades (see below):



My courses ► P7512 ENG ► Grade administration ► User report					You are logged in as David Wilson		
NAMGATION II User re Home	port •				USER REPORT - D	AVID WILSON	
My home							
TVSeminary MOODLE	Grade item	Grade	Range Perc	entage	Feedback		
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 BS232ENG Acts 		100,00 (100,00 %)	0-100	100,00 %		_	
PT512 ENG	Weekly Quiz 2	100,00 (100,00 %)	0-100	100,00 %			
Participants	Literature Review Submission	-	0-100	-			
ST202	🛞 Written assignment submission	-	0-100				
Библиология_ВС	Course total	2,60 (2,60 %)	0-100	2,60 %	$\mathbf{>}$		
SETTINGS You can Course grade	see all your ades the final included.						

MANY BLESSINGS TO YOU IN YOUR STUDIES!